

## Registration of Interest

### Bay Venues Roof Replacement - Mount Sports centre Registration of Interest (ROI)



ROI released: - 28/08/2025

Deadline for Registration of Interest: - 11/09/2025

Address for Registration: [Jimmy.Amphlett@bayvenues.co.nz](mailto:Jimmy.Amphlett@bayvenues.co.nz)

Authorised for release as follows:

Name and title	Signature	Date
Name: Paul Dunphy Position: General Manager of Community Facilities	<i>Paul Dunphy</i>	28/08/25

Bay Venues Limited  
PO Box 10250, Bayfair  
Tauranga 3152, New Zealand

## THIS OPPORTUNITY

### Project Background

Bay Venues is the kaitiaki (guardian) of community facilities in Tauranga Moana, managing and maintaining sport, recreation, and event facilities on behalf of Tauranga City Council. As a leading provider of 26 event and community spaces, we are committed to maintaining our venues to the highest standards, ensuring a safe, functional, and welcoming environment for all visitors and staff.

We invite proposals from experienced and reputable service providers to tender for our Roof Replacement contract at the Mount Sports Centre.

We're looking for experienced contractors to take on the roof replacement at the Mount Sports Centre, a high-profile community facility in need of an upgrade. The current roof has seen better days, with ongoing leaks, structural wear, and rising maintenance costs. On top of that, recent inspections have confirmed the presence of asbestos-containing materials, making this a job that requires specialist handling and a strong focus on health and safety.

This project offers a chance to lead the safe removal of asbestos and deliver a new, compliant roofing system that will protect the building for years to come. The work will help ensure the centre remains a safe, weather-tight, and accessible space for local sports, events, and recreation.

Contractors with the right experience, certifications, and a commitment to quality and safety are encouraged to get involved in this important community upgrade

### Project Location Details

Address:

Cnr Maunganui & Hull Road,

Mount Maunganui 3116

### What we need

We are seeking expressions of interest from experienced and professional Roofing & Construction companies to partner with us in providing a high-quality roof replacement service for our venue.

#### Key Contractor Requirements

##### 1. Licensed Asbestos Removal

- Must hold current certification for asbestos removal (Class A or B depending on material type).
- Demonstrated experience in safe handling, removal, and disposal of asbestos-containing materials.
- Compliance with WorkSafe NZ regulations and all relevant health and safety standards.

##### 2. Health & Safety Compliance

- Comprehensive site-specific safety plan, including asbestos management.

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- Staff trained in working at heights, confined spaces, and hazardous materials.
- Regular safety audits and incident reporting procedures.

**3. Roofing Expertise**

- Proven experience in commercial roof replacement projects.
- Ability to assess and repair any underlying structural issues.
- Use of durable, weather-resistant materials that meet current building codes.

**4. Project Management & Coordination**

- Ability to work within tight timeframes and coordinate with other trades.
- Clear communication and reporting processes.
- Flexibility to work around facility usage and minimise disruption to the public.

**5. Environmental Responsibility**

- Waste management plan including recycling and safe disposal of hazardous materials.
- Preference for environmentally friendly roofing materials and practices.

**6. Insurance & Accreditation**

- Public liability and professional indemnity insurance.
- Membership with relevant industry bodies (e.g. Roofing Association of NZ).

If your company has the expertise, resources, and flexibility to meet these needs, we would love to hear from you. Please complete and return Part A: Tender response form.

**Criteria**

The following criteria will be outlined in the **Request for Tender (RFT)**, but not limited to:

- Meet the required time frames outlined below.
- Tenderer or tenderer's subcontractors must have proven experience in roof replacements & asbestos removal.
- New Zealand registered company.
- Necessary resources to undertake the contracted work within the specified time frames.
- Able to provide at least two references during the Request for Tender process.
- Health and Safety process and procedures.

**Please be aware that the information provided above is not necessary for the ROI submission; it is only relevant for the subsequent Request for Tender (RFT) submission.**

### Time Frames

- ROI – 28 Aug – 11 Sep 2025
- Site visits- 15 Sep 2025
- RFT Submissions due –29 Sep 2025
- Contract Award – mid Oct 2025.

### PART A: TENDER RESPONSE FORM

☐ I am **not** interested in proceeding to the Request for Proposal stage for the above-mentioned tender.

☐ I am interested in proceeding to the Request for Proposal stage for the above-mentioned tender.

### Company Details

Business name:	
Physical address:	
Postal address:	
GST number:	

### Our Point of Contact

Contact person:	
Position:	
Phone number:	
Mobile number:	
Email address:	