Registration of Interest

Bay Venues Building Wash Contract-Registration of Interest (ROI)



ROI released: - 29/10/26

Deadline for Registration of Interest: - 6/11/26

Address for Registration: tenders@bayvenues.co.nz

Authorised for release as follows:

Name and title	Signature	Date
Name: Shane Swan Position: Contracts and Maintenance Manager	Shane Swan	28/10/25

Bay Venues Limited
PO Box 10250, Bayfair
Tauranga 3152, New Zealand

THIS OPPORTUNITY

Project Background

Bay Venues is the kaitiaki (guardian) of community facilities in Tauranga Moana, managing and maintaining sport, recreation, and event facilities on behalf of Tauranga City Council. As a leading provider of 28 event and community spaces, we are committed to maintaining our venues to the highest standards, ensuring a safe, functional, and welcoming environment for all visitors and staff.

We invite proposals from experienced and reputable service providers to tender for our Building Wash contract across multiple facilities. This ROI will assist us in identifying providers with the capability, experience, equipment and health and safety practices required to deliver consistent, high-quality services while minimizing disruption to facility operations.

You would be required to provide services Such as:

- Delivering building washing services in accordance with the agreed scope, specifications and programme.
- Providing all labour, equipment, cleaning products and supervision required to complete the works.
- Selecting cleaning methods appropriate to the surface being treated to minimise the risk of damage.
- Managing site access and carrying out works safely with consideration for staff, customers and other site users.
- Protecting adjacent surfaces, equipment, landscaping and property throughout the works.
- Reporting any building defects, damage or maintenance issues identified during cleaning.
- Leaving all work areas clean, tidy and free from debris following completion.

This tender presents an excellent opportunity to collaborate with Bay Venues in maintaining and future-proofing our facilities across Tauranga.

The goal is to ensure all facilities meet a standard that reflects our values and purpose. By maintaining high-quality facilities, we aim to foster stronger community connections, support local initiatives, and enhance the well-being of our users.

Venue Location Details

Addresses:

- Aquatic facilities: (4)
    - Baywave Pools: Cnr Girven and Gloucester Rd, Maunt Maunganui, Tauranga.
    - Mount Maunganui Hot Pools: 9 Adams Ave, Mount Maunganui, Tauranga.
    - Greerton Pools: 1 Kiteroa St, Greerton, Tauranga.
    - Otumoetai Pool: 77 Windsor Rd, Bellevue, Tauranga.
- Community Halls: (4)
    - Greerton Community Hall: 1257 Cameron Road, Greerton, Tauranga
    - Bethlehem Hall: 239 State Highway 2, Bethlehem, Tauranga
    - Matua Hall: 110 Levers Road, Matua, Tauranga
    - Welcome Bay Hall: 244 Welcome Bay Road, Welcome Bay, Tauranga
- Sports centres: (3)
    - Queen Elizabeth Youth Centre: Cnr Devonport Rd & 11th Ave, Tauranga.
    - Mount Sports Centre: Cnr Maunganui & Hull Rd, Mount Maunganui, Tauranga.
    - Adams Centre: 52 Miro St, Mount Maunganui, Tauranga.
- Community centres: (2)
    - Arataki Community Centre: Zambuk Way, Mount Maunganui, Tauranga
    - Papamoa sports and recreation centre. 80 Alice Lane, Papamoa, Tauranga.
- Mercury Baypark: (3)
    - 81 Truman Lane, Mount Maunganui, Tauranga.
        - Mercury Stadium- including Grandstand, Stadium Lounge, Kitchens etc.
        - Mercury arena.
        - Pavilions 1, 2, 3

What we need

Key Requirements:

1. Regular Scheduled Building Washes
across multiple venues on a scheduled basis, anticipated to be six-monthly or annually (TBC).
Services must be planned and delivered to minimise disruption to normal facility operations and site users.
Providers must have the capability and resources to undertake thorough and reliable building washing services **2.**
2.Experience and Expertise
Providers must have demonstrated experience in commercial building washing, including working across a range of building types, surfaces and environments.
Providers must use appropriate cleaning methods, equipment and products for each surface and undertake all works in accordance with relevant health and safety requirements and safe working practices.
3. Attention to Detail and Quality of Work
Providers must demonstrate a high standard of workmanship and attention to detail, ensuring building surfaces are cleaned thoroughly and consistently.
Appropriate care must be taken to protect building surfaces, fixtures, equipment, landscaping and surrounding areas from damage during the works.
Any damage, defects or maintenance concerns identified while carrying out the building wash should be promptly reported.

If your company has the expertise, resources, and flexibility to meet these needs, we would love to hear from you. Please complete and return Part A: Tender response form.

Criteria

The following criteria will be outlined in the **Request for Tender** (RFT), but not limited to:

- Meet the required time frames outlined below.
- Tenderer or tenderer's subcontractors must have proven experience in Building Wash for commercial premises.
- New Zealand registered company.
- Necessary resources to undertake the contracted work within the specified time frames.
- Able to provide at least two references during the Request for Tender process.
- Robust Health and Safety process and procedures.

Please be aware that the information provided above is not necessary for the ROI submission; it is only relevant for the subsequent Request for Tender (RFT) submission.

Time Frames

- ROI – 29th October -6th November 2026
- Site visits- November (by Arrangement)
- RFT Submissions due – 4th December 2026
- Contract Award – 18th December 2026.

PART A: TENDER RESPONSE FORM

☐ I am **not** interested in proceeding to the Request for Proposal stage for the above-mentioned tender.

☐ I am interested in proceeding to the Request for Proposal stage for the above-mentioned tender.

Company Details

Business name:	
Physical address:	
Postal address:	
GST number:	

Our Point of Contact

Contact person:	
Position:	
Phone number:	
Mobile number:	
Email address:	